CONAT 2024 - Instructions for Authors

New submission

Go to the "User home". In the user home page you will see a list with your roles on the platform. If you are enrolled as author, you can notice the link "New Submission" on the corresponding row:



Click on "New submission" and the new page content will be displayed:



In this page, select the conference track that is appropriate for your submission. If you are not sure what each track refers to, check the "Congress Sections" page (left-side menu).

Then check the check-boxes listed as submission checklist. Scroll down and check the box under "copyright notice", then click "Save and continue".

	The submission has not been previously published, nor is it before another conference for consideration (or an explanation has been provided in Comments to the Director).	NOTIFICATIONS
_	The first step is to send an abstract, as simple text, using the online form. After the abstract is approved by a track director, the author can upload the submission file. The submission file will be a Microsoft Word document file, according to the template provided.	ViewManage
Co The Natu and supp othe requ Plea	poyright Notice accepted papers which will fulfill the Springer requirements will be included in a volume published with Springer ure. The authors must grant to Springer specific permission to publish the work. For that, the author must download, fill sign in the Consent to Publish document (which will be available soon), then upload the signed document as plementary file for each paper submitted. In case the paper includes any picture, table or results taken from the work of urs, the author should obtain the written permission from the author of the respective paper, using the "permission uest form" (will be also available soon). ase check the website regularly for updates related to Copyright. The authors agree to the terms of this Copyright Notice, which will apply to this submission if and when it is published by this conference (comments to the director can be added below).	CONFERENCE CONTENT Search All Search Conference Information » Overview » Call for Papers (January 25, 2024 - March 20, 2024)
Ent	ve and continue Cancel	 » Organizers and Partners Browse By Conference By Author By Title

The next page displays the form for submission metadata. This is the most important step. The name and email of the first author are already filled in. These are your data. If you, the submitting user, are not the author of the proposed paper, you can change these data, with the correct ones.

Authors		
First name*	Dinu	(the given name)
Middle name		
Last name*	Covaciu	(the family name)
Email*	dinu.covaciu@arbeit.ro	D
URL		
Affiliation (only the institution name)	Transilvania University of Br.	asov
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Be carefully when filling this form – do not switch the first and last names. Click "Add Author" to add another author of the proposed paper. Fill in the requested data for each co-author.

After adding all the authors, write the title and the abstract of your paper in th	e next fields.
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Add Author Title and Al	ostract
Title*	Title example paper
Abstract*	This is an example abstract for CONAT 2004. The maximum length of an abstract is 500 words. Use this edit box to write or to paste yout abstract
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Indexing	
Provide terms for inc	exing the submission; separate terms with a semi-colon (term1; term2; term3).
Academic disciplir	e

Then scroll down to the bottom of the page and click "Save and continue".

Next step is to load a supplementary file. This is only in case you have data / tables / pictures / videos that support your submission. It is not mandatory to upload supplementary files.

HOME ABOUT US	ER HOME SEARCH	ANNOUNCEMENTS	CONTACT	
Home > User > Author > Subm	issions > New Submission			
Step 3. Upload	ing Supplem	entary Files		
1. START 2. ENTER METADATA	3. UPLOAD SUPPLEMENTARY	FILES 4. CONFIRMATION		
This optional step allows Suppl research instruments, (b) data would be unavailable to reader the contribution of the work.	ementary Files to be added sets, which comply with the s, (d) figures and tables that	to a submission. The files, wh terms of the study's research cannot be integrated into the	iich can be in any format, n ethics review, (c) sources t text itself, or other materia	night include hat otherwise Is that add to
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Click "Save and continue" to proceed to the next step.

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Click "Finish submission" to save your submission (abstract) on the congress platform. After that, your submission is visible for the track director and you will receive a confirmation message by email.

This is the confirmation page:



When click on "Active Submissions", the following page is displayed:

HOME	ABOUT	r use	R HOME	SEARCH	ANNOUNCEMENTS	CONTACT			
Home >	Home > User > Author > Active Submissions								
Acti	ve Su	bmiss	sions						
ACTIVE	ARCHIVE								
ID	MM-DD SUBMIT	TRACK	AUTHORS		TITLE	STATUS			
751	02-05	POW	Covaciu, SecondAu	Ithor	TITLE EXAMPLE PAPER	ABSTRACT IN REVIEW			
1 - 1 o Start her SUBMIT /	f 1 Items re to submit : A NEW PAPER	a paper to 1 R	this conferenc	æ.					

Your submission status is now "Abstract in Review".

Check your inbox, where you should find a message with the subject "[CONAT2024] Submission Upload Acknowledgement", and with the following content (with your name and title of your proposal):



On the congress platform, you can edit your submission (edit the title, abstract, authors' info) as long as the submission status is "Abstract in Review".

Uploading the paper

After your abstract is accepted, you will receive a message from the track director and, on the platform, the status of your submission is changed in "Awaiting upload". Even if you did not receive the email from the track director, if the status of the submission is "Awaiting upload", that means your abstract is accepted and you can upload your paper.

HOME	ABOU	T USE	R HOME	SEARCH	ANNOUNCEMENTS	CONTACT	
Home >	User > Auth	or > Active	e Submission	18			
Acti	ve Su	bmiss	sions				
ACTIVE	ARCHIVE						
ID	MM-DD SUBMIT	TRACK	AUTHORS		TITLE		STATUS
751	02-05	POW	Covaciu, S	SecondAuthor	TITLE EXAMPLE F	APER	AWAITING UPLOAD
1-10	f 1 Items						
Start her	e to submit	a paper to t R	this conferenc	e.			

Now you can upload the submission file, which should be a MsWord document (.doc or .docx), according to the template provided

(https://conat.ro/public/conferences/1/schedConfs/1/template/splnproc2311.docm).

When the document is ready, on your computer, click on the title of your paper (see the picture above), or on the link "Awaiting upload" to go to the next step:

Home > User > Author > Submissions > New Submission
Step 3. Uploading the Submission
3. UPLOAD SUBMISSION 4. UPLOAD SUPPLEMENTARY FILES 5. CONFIRMATION
To upload a paper to this conference, complete the following steps.
 On this page, click Browse (or Choose File) which opens a Choose File window for locating the file on the hard drive of your computer. Locate the file you wish to submit and highlight it.
 Click Open on the Choose File window, which places the name of the file on this page. Click Upload on this page, which uploads the file from the computer to the conference's web site and renames it following the conference's conventions. Once the submission is uploaded, click Save and Continue at the bottom of this page.
Encountering difficulties? Contact Dinu Covaciu for assistance.
Submission File
No submission file uploaded.
Upload submission file Choose File No file chosen Upload
Save and continue Cancel

Here, use the button "Choose file" to select the document from your computer, the select "Upload". The page is update, like in the example below.

HOME ABOUT	USER HOME SEARCH ANNOUNCEMENTS CONTACT
Home > User > Author >	Submissions > New Submission
Step 3. Uplo	ading the Submission
3. UPLOAD SUBMISSION	UPLOAD SUPPLEMENTARY FILES 5. CONFIRMATION
To upload a paper to this	conference, complete the following steps.
2. Locate the file yo 3. Click Open on the 4. Click Upload on th conventions. 5. Once the submiss Encountering difficulties? Submission F	wish to submit and highlight it. Choose File window, which places the name of the file on this page. is page, which uploads the file from the computer to the conference's web site and renames it following the conference ion is uploaded, click Save and Continue at the bottom of this page. Contact Dinu Covaciu for assistance.
File name	751-888-1-SM.docx
Original file name	Conference+Proposal+Form.docx
File size	114KB
Date uploaded	2024-02-27 12:51 PM
Replace submission fi	Choose File No file chosen Upload
Save and continue	ancel

If the uploaded file is not the correct one, you can change it in this step. Otherwise, press "Save and continue" to proceed to the next step.



Now you can upload supplementary files, if there are some. The procedure is similar with uploading the submission file. The supplementary files are not mandatory, so you can go through this step, by clicking "Save and continue".

HOME	ABOUT	USER HOME	SEARCH	ANNOUNCEMENTS	CONTACT	
Home > U	ser > Author >	Submissions > New	Submission			
Step	5. Con	firming th	ie Subr	nission		
3. UPLOAD	SUBMISSION ·	4. UPLOAD SUPPLEME	NTARY FILES 5.	CONFIRMATION		
To submit acknowled site. Than File S	your manuscr Igement by en k you for your ummary	ipt to CONAT Interna nail and will be able t interest in publishing 7	tional Congress o view the subm with CONAT In	click Finish Submission. Th iission's progress through th ternational Congress.	e submission's principal co e editorial process by loggi	ontact will receive an ing in to the conference web
ID	ORIGINAL	FILE NAME		TYPE	FILE SIZE	DATE UPLOADED
888	CONFER	ENCE+PROPOSAL+F	ORM.DOCX	Submission File	114KB	02-27
Finish S	ubmission	Cancel				

The final step is to confirm your submission – press "Finish Submission". Only after this confirmation your paper is visible for the track director and can be reviewed.

After finishing submission, you should see the following screen.



The next phase is the **peer-review**.

During the peer-review, you cannot change anything to your paper.

When the peer-review is ready, you will receive a message (by email) with the decision. If the paper is rejected, you have nothing else to do. If it is accepted, you will receive further instructions by email.

If the decision is "Revision required", then the comments of the reviewers should be inserted in the received message. The status of your submission, on the platform is "Paper in review. Revisions required":

Active Submissions							
ACTIVE	ARCHIVE						
	MM-DD						
ID	SUBMIT	TRACK	AUTHORS	TITLE	STATUS		
751	02-27	POW	Covaciu,	TITLE EXAMPLE PAPER	PAPER IN REVIEW		
			SecondAuthor		REVISIONS REQUIRED		
1 - 1 0	f 1 Items						
start nei	re to submit	a paper to	inis conterence.				

When selecting the paper in the above screen, you will see the "Summary" page:

#751 Summary				
SUMMARY ABSTRACT REVIEW PAPER REVIEW				
Submission				
Authors	Dinu Covaciu, Ionel Secor	ndAuthor		
Title	Title example paper			
Original file	751-888-1-SM.DOCX 2024-0	02-27		
Supp. files	None	ADD A SUPPLEMENTARY FILE		
Submitter	CONAT 2024 Organizing Committee 🖾			
Date submitted	February 27, 2024 - 01:06	i PM		
Track	Advanced Powertrain Sys	Powertrain Systems		
Director	Dinu Covaciu 🖾 (Director)			
Status				
Status	Paper In Review			
Initiated	2024-06-19			
Last modified	2024-06-19			
Submission	Metadata			
EDIT METADATA				
Authors				
Name	Dinu Covaciu 💷			

Here you can edit, for example, the metadata (click on the link "Edit metadata"), to update the title, the abstract, even the list of authors – these info are those visible on the website.

Select the page "Paper review" to see the following page:

#751 Paper Review		
SUMMARY ABSTRACT REVIEW PAPER REVIEW		
Submission		
Authors	Dinu Covaciu, Ionel SecondAuthor 🖾	
Title	Title example paper	
Track	Advanced Powertrain Systems	
Director	Dinu Covaciu 🖾	
Peer Review		
Review Version	751-889-1-RV.DOCX 2024-02-27	
Initiated	2024-02-27	
Last modified	2024-06-19	
Uploaded file	None	
Director Version	None	
Author Version	None	
Director Decision		
Decision	Revisions Required 2024-06-19	
Notify Director	Director/Author Email Record Q 2024-06-19	
Director Version	None	
Author Version	None	
Upload Author Version	Choose File No file chosen Upload	

In this page you can notice the buttons "Choose file" and "Upload" – these should be used to upload the new version of your paper. After uploading the file, the screen is changed again to the "Summary" page. Select again "Paper review".

Director	Dinu Covaciu 🖴		
Peer Review			
Review Version	751-889-1-RV.DOCX 2024-02-27		
Initiated	2024-02-27		
Last modified	2024-06-19		
Uploaded file	None		
Director Version	None		
Author Version	751-1153-1-DR.DOCX 2024-06-19		
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Director Version None			
Author Version	751-1153-1-DR.DOCX 2024-06-19 DELETE		
Upload Author Version	Choose File No file chosen Upload		

You can see now in this page both the previous "review version", and the new "author version" of your paper.

Also after uploading the new version, click on the small envelope icon to send a message to the director, to inform him that the paper was improved.

Now you should wait again for the director decision (which should be final).