CONAT 2024 - Instructions for Authors

New submission

Go to the "User home". In the user home page you will see a list with your roles on the platform. If you are enrolled as author, you can notice the link "New Submission" on the corresponding row:



Click on "New submission" and the new page content will be displayed:



In this page, select the conference track that is appropriate for your submission. If you are not sure what each track refers to, check the "Congress Sections" page (left-side menu).

Then check the check-boxes listed as submission checklist. Scroll down and check the box under "copyright notice", then click "Save and continue".

The submission has not been previously published, nor is it before another conference for consideration (or an explanation has been provided in Comments to the Director).	NOTIFICATIONS
The first step is to send an abstract, as simple text, using the online form. After the abstract is approved by a track director, the author can upload the submission file. The submission file will be a Microsoft Word document file, according to the template provided.	ViewManage
pyright Notice accepted papers which will fulfill the Springer requirements will be included in a volume published with Springer ure. The authors must grant to Springer specific permission to publish the work. For that, the author must download, fill sign in the Consent to Publish document (which will be available soon), then upload the signed document as plementary file for each paper submitted. In case the paper includes any picture, table or results taken from the work of ers, the author should obtain the written permission from the author of the respective paper, using the "permission uset form" (will be also available soon). ase check the website regularly for updates related to Copyright. The authors agree to the terms of this Copyright Notice, which will apply to this submission if and when it is published by this conference (comments to the director can be added below). pumments for Conference Director	CONFERENCE CONTENT Search All ✓ Search Conference Information » Overview » Call for Papers (January 25, 2024 - March 20, 2024) » Organizers and
ve and continue Cancel	Partners Browse • By Conference • By Author • By Title
	explanation has been provided in Comments to the Director). The first step is to send an abstract, as simple text, using the online form. After the abstract is approved by a track director, the author can upload the submission file. The submission file will be a Microsoft Word document file, according to the template provided. opyright Notice accepted papers which will fulfill the Springer requirements will be included in a volume published with Springer rer. The authors must grant to Springer specific permission to publish the work. For that, the author must download, fill sign in the Consent to Publish document (which will be available soon), then upload the signed document as oblementary file for each paper submitted. In case the paper includes any picture, table or results taken from the work of the storm" (will be also available soon). ase check the website regularly for updates related to Copyright. The authors agree to the terms of this Copyright Notice, which will apply to this submission if and when it is published by this conference (comments to the director can be added below). omments for Conference Director er text (optional)

The next page displays the form for submission metadata. This is the most important step. The name and email of the first author are already filled in. These are your data. If you, the submitting user, are not the author of the proposed paper, you can change these data, with the correct ones.

Authors		
First name*	Dinu	(the given name)
Middle name		
Last name*	Covaciu	(the family name)
Email*	dinu.covaciu@arbeit.ro	D
URL		
Affiliation (only the institution name)	Transilvania University of Br.	asov
	🗶 🐚 隆 В 🗶 [1 II II II => 🔅 🕲 🛲 🖬 🎙
	X 🗈 🔁 B Z I	
Country		
Country Bio statement (E.g., department and rank)	(Your institution, e.g. "Sim	ion Fraser University")

Be carefully when filling this form – do not switch the first and last names. Click "Add Author" to add another author of the proposed paper. Fill in the requested data for each co-author.

After adding all the authors, write the title and the abstract of your paper in th	e next fields.
--	----------------

Add Author Title and Al	ostract
Title*	Title example paper
Abstract*	This is an example abstract for CONAT 2004. The maximum length of an abstract is 500 words. Use this edit box to write or to paste yout abstract
	¥ ≌ & Β Ζ Ψ Ξ Ξ ∞ ※ @ κm 🖬 🖏
Indexing	
	exing the submission; separate terms with a semi-colon (term1; term2; term3).
Academic disciplir	e

Then scroll down to the bottom of the page and click "Save and continue".

Next step is to load a supplementary file. This is only in case you have data / tables / pictures / videos that support your submission. It is not mandatory to upload supplementary files.

HOME ABOUT	USER HOME	SEARCH	ANNOUNCEMENTS	CONTACT	
Home > User > Author	> Submissions > Nev	v Submission			
Step 3. Upl	oading Su	ippleme	entary Files		
1. START 2. ENTER MET	ADATA 3. UPLOAD SU	JPPLEMENTARY P	FILES 4. CONFIRMATION		
research instruments, (b) data sets, which co readers, (d) figures :	omply with the te	o a submission. The files, w erms of the study's research cannot be integrated into the	ethics review, (c) sources	that otherwise
ID TITLE		o	RIGINAL FILE NAME	DATE UPLOADED	ACTION
	No supplem	nentary files ha	we been added to this sul	bmission.	
Upload supplementa	ry file	hoose File No	o file chosen	Upload	

Click "Save and continue" to proceed to the next step.

Ster	o 4. Confirming t	he Submissio	n	
. START	2. ENTER METADATA 3. UPLOAD S	JPPLEMENTARY FILES 4. CON	FIRMATION	
To subm	nit your manuscript to CONAT Conc	ress click Finish Submission.		
cknowl onferer	nit your manuscript to CONAT Cong ledgement by email and will be able nce web site. Thank you for your int Summary	to view the submission's pro	gress through the editorial p	
acknowl conferer	ledgement by email and will be able nee web site. Thank you for your int	to view the submission's pro	gress through the editorial p	

Click "Finish submission" to save your submission (abstract) on the congress platform. After that, your submission is visible for the track director and you will receive a confirmation message by email.

This is the confirmation page:



When click on "Active Submissions", the following page is displayed:

HOME	ABOUT	r use	R HOME	SEARCH	ANNOUNCEMENTS	CONTACT			
Home >	Home > User > Author > Active Submissions								
Acti	ve Su	bmiss	sions						
ACTIVE	ARCHIVE								
ID	MM-DD	TRACK	AUTHORS		TITLE	STATUS			
			Covaciu, SecondAu		TITLE EXAMPLE PAPER	ABSTRACT IN REVIEW			
Start her	f 1 Items re to submit : A NEW PAPER		this conferenc	æ.					

Your submission status is now "Abstract in Review".

Check your inbox, where you should find a message with the subject "[CONAT2024] Submission Upload Acknowledgement", and with the following content (with your name and title of your proposal):



On the congress platform, you can edit your submission (edit the title, abstract, authors' info) as long as the submission status is "Abstract in Review".

Uploading the paper

After your abstract is accepted, you will receive a message from the track director and, on the platform, the status of your submission is changed in "Awaiting upload". Even if you did not receive the email from the track director, if the status of the submission is "Awaiting upload", that means your abstract is accepted and you can upload your paper.

HOME	ABOU	T USE	R HOME	SEARCH	ANNOUNCEMENTS	CONTACT	
Home >	User > Auth	or > Active	e Submission	18			
Acti	ve Su	bmiss	sions				
ACTIVE	ARCHIVE						
ID	MM-DD SUBMIT	TRACK	AUTHORS		TITLE		STATUS
751	02-05	POW	Covaciu, S	SecondAuthor	TITLE EXAMPLE F	PAPER	AWAITING UPLOAD
	f 1 Items						
	e to submit		this conferenc	e.			

Now you can upload the submission file, which should be a MsWord document (.doc or .docx), according to the template provided

(https://conat.ro/public/conferences/1/schedConfs/1/template/splnproc2311.docm).

When the document is ready, on your computer, click on the title of your paper (see the picture above), or on the link "Awaiting upload" to go to the next step:

Home > User > Author > Submissions > New Submission
Step 3. Uploading the Submission
3. UPLOAD SUBMISSION 4. UPLOAD SUPPLEMENTARY FILES 5. CONFIRMATION
To upload a paper to this conference, complete the following steps.
 On this page, click Browse (or Choose File) which opens a Choose File window for locating the file on the hard drive of your computer. Locate the file you wish to submit and highlight it.
 Click Open on the Choose File window, which places the name of the file on this page. Click Upload on this page, which uploads the file from the computer to the conference's web site and renames it following the conference's conventions. Once the submission is uploaded, click Save and Continue at the bottom of this page.
Encountering difficulties? Contact Dinu Covaciu for assistance.
Submission File
No submission file uploaded.
Upload submission file Choose File No file chosen Upload
Save and continue Cancel

Here, use the button "Choose file" to select the document from your computer, the select "Upload". The page is update, like in the example below.

HOME ABOUT	USER HOME SEARCH ANNOUNCEMENTS CONTACT
Home > User > Author >	Submissions > New Submission
Step 3. Uplo	ading the Submission
3. UPLOAD SUBMISSION	UPLOAD SUPPLEMENTARY FILES 5. CONFIRMATION
To upload a paper to this	conference, complete the following steps.
 Click Open on the Click Upload on to conventions. Once the submission 	wish to submit and highlight it. Choose File window, which places the name of the file on this page. is page, which uploads the file from the computer to the conference's web site and renames it following the conference ion is uploaded, click Save and Continue at the bottom of this page. Contact Dinu Covaciu for assistance.
File name	751-888-1-SM.docx
Original file name	Conference+Proposal+Form.docx
File size	114KB
Date uploaded	2024-02-27 12:51 PM
Replace submission fi	Choose File No file chosen Upload
Save and continue	ancel

If the uploaded file is not the correct one, you can change it in this step. Otherwise, press "Save and continue" to proceed to the next step.



Now you can upload supplementary files, if there are some. The procedure is similar with uploading the submission file. The supplementary files are not mandatory, so you can go through this step, by clicking "Save and continue".

HOME	ABOUT	USER HOME	SEARCH	ANNOUNCEMENTS	CONTACT	
Home > U	ser > Author >	Submissions > New	Submission			
Step	5. Con	firming th	ie Subr	nission		
3. UPLOAD	SUBMISSION ·	4. UPLOAD SUPPLEME	NTARY FILES 5.	CONFIRMATION		
acknowled site. Than	igement by en	nail and will be able t interest in publishing	o view the subm	click Finish Submission. Th iission's progress through th ternational Congress.		ontact will receive an ing in to the conference web
ID	ORIGINAL	FILE NAME		TYPE	FILE SIZE	DATE UPLOADED
888	CONFER	ENCE+PROPOSAL+F	ORM.DOCX	Submission File	114KB	02-27
Finish S	ubmission	Cancel				

The final step is to confirm your submission – press "Finish Submission". Only after this confirmation your paper is visible for the track director and can be reviewed.

After finishing submission, you should see the following screen.



The next phase is the **peer-review**.

During the peer-review, you cannot change anything to your paper.

When the peer-review is ready, you will receive a message (by email) with the decision. If the paper is rejected, you have nothing else to do. If it is accepted, you will receive further instructions by email.

If the decision is "Revision required", then the comments of the reviewers should be inserted in the received message. The status of your submission, on the platform is "Paper in review. Revisions required":

Active Submissions							
ACTIVE	ARCHIVE						
	MM-DD						
ID			AUTHORS	TITLE	STATU		
			Covaciu,	TITLE EXAMPLE PAPER	PAPER IN REVIEW		
			SecondAuthor		REVISIONS REQUIRED		
	f 1 Items						
	re to submit A NEW PAPE		this conference.				

When selecting the paper in the above screen, you will see the "Summary" page:

#751 Summary			
SUMMARY ABSTRA	CT REVIEW PAPER REVIEW		
Submission			
Authors	Dinu Covaciu, Ionel SecondAuthor		
Title	Title example paper		
Original file	751-888-1-SM.DOCX 2024-02-27		
Supp. files	None	ADD A SUPPLEMENTARY FILE	
Submitter	CONAT 2024 Organizing Committe	e 🕮	
Date submitted	February 27, 2024 - 01:06 PM		
Track	Advanced Powertrain Systems		
Director	Dinu Covaciu 🖾 (Director)		
Status			
Status	Paper In Review		
Initiated	2024-06-19		
Last modified	2024-06-19		
Submission	Metadata		
EDIT METADATA			
Authors			
Name	Dinu Covaciu 🖾		

Here you can edit, for example, the metadata (click on the link "Edit metadata"), to update the title, the abstract, even the list of authors – these info are those visible on the website.

Select the page "Paper review" to see the following page:

#751 Paper Review		
SUMMARY ABSTRACT REVIEW PAPER REVIEW		
Submission		
Authors	Dinu Covaciu, Ionel SecondAuthor 🖾	
Title	Title example paper	
Track	Advanced Powertrain Systems	
Director	Dinu Covaciu 🖾	
Peer Review		
Review Version	751-889-1-RV.DOCX 2024-02-27	
Initiated	2024-02-27	
Last modified	2024-06-19	
Uploaded file	None	
Director Version	None	
Author Version	None	
Director Decis	sion	
Decision	Revisions Required 2024-06-19	
Notify Director	Director/Author Email Record Q 2024-06-19	
Director Version	None	
Author Version	None	
Upload Author Version	Choose File No file chosen Upload	

In this page you can notice the buttons "Choose file" and "Upload" – these should be used to upload the new version of your paper. After uploading the file, the screen is changed again to the "Summary" page. Select again "Paper review".

Director	Dinu Covaciu 💷
Peer Review	
Review Version	751-889-1-RV.DOCX 2024-02-27
Initiated	2024-02-27
Last modified	2024-06-19
Uploaded file	None
Director Version	None
Author Version	751-1153-1-DR.DOCX 2024-06-19
Director Deci	Bevisions Required 2024-06-19
Notify Director	Director/Author Email Record 🤜 2024-06-19
Director Version	None
Author Version	751-1153-1-DR.DOCX 2024-06-19 DELETE
Upload Author Version	Choose File No file chosen Upload

You can see now in this page both the previous "review version", and the new "author version" of your paper.

Also after uploading the new version, click on the small envelope icon to send a message to the director, to inform him that the paper was improved.

Now you should wait again for the director decision (which should be final).